



Peoplesoft Adding as an app on Phone Manual (iOS and Android)

iPhone / iPad (Safari)

1. Open Safari and browse to the website.
2. Tap the Share icon (square with an upward arrow).
3. Scroll and select "Add to Home Screen".
4. Edit the shortcut name if desired.
5. Tap "Add" in the top-right corner.
6. The website icon will appear on your Home Screen and can be launched like an app.

Android (Chrome)

1. Open Chrome and navigate to the website.
2. Tap the three-dot menu in the upper-right corner.
3. Select "Add to Home screen" or "Install app" (if available).
4. Confirm or edit the shortcut name.
5. Tap "Add" or "Install".
6. The website shortcut will appear on your Home Screen.

Note: Menu names may vary slightly depending on the Android device and browser version.

Platform	Browser	Menu Option
iOS	Safari	Add to Home Screen
Android	Chrome	Add to Home screen / Install app

In this way apps can be added to all 3 applications (HR, Campus & Finance)

iPHONE / IPAD (SAFARI)

Follow the steps below to add a website to your Home Screen on iPhone or iPad.

- 1 Open Safari and browse to the website.
- 2 Tap the Share icon (square with an upward arrow).
- 3 Scroll and select "Add to Home Screen".
- 4 Edit the shortcut name if desired and tap "Add".

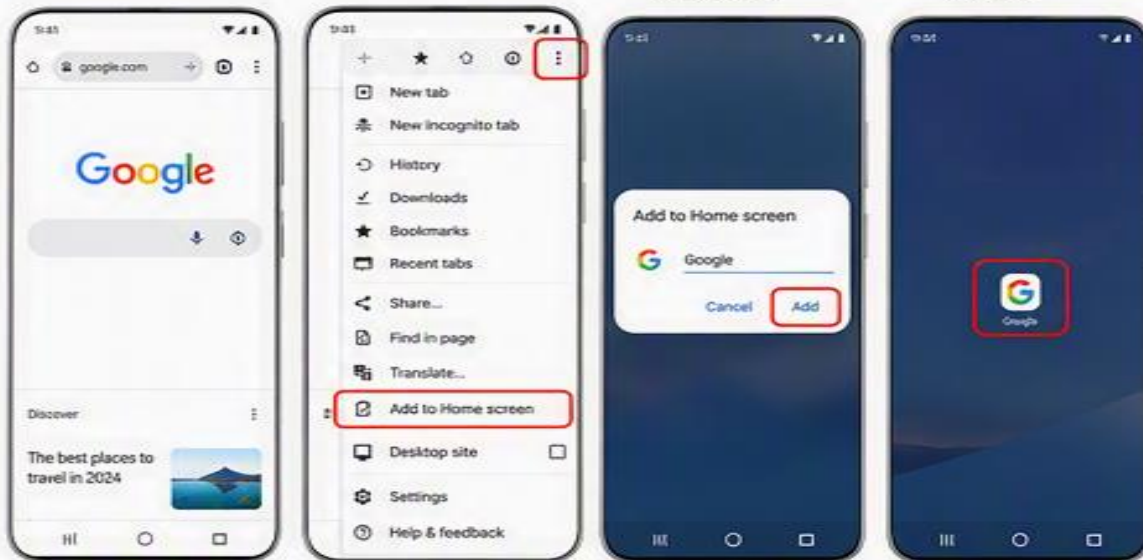


The website icon will appear on your Home Screen and can be launched like an app.

ANDROID (CHROME)

Follow the steps below to add a website to your Home Screen on Android.

- 1 Open Chrome and navigate to the website.
- 2 Tap the three-dot menu in the upper-right corner.
- 3 Select "Add to Home screen" or "Install app" (if available).
- 4 Confirm or edit the shortcut name and tap "Add" or "Install".



The website shortcut will appear on your Home Screen.

INSTALL APP (IF AVAILABLE)

Some websites support installing like a real app. If you see "Install app" in the it and follow the on-screen instructions.

